

## NOTES OF MEETING TO DISCUSS FUNDING APPLICATION FOR COMMUNITY MINIBUS

Held: 6pm on Monday 6<sup>th</sup> February, 2023

Venue: Burham Parish Office

Present: Cllr Dalton - BPC (Chair), Cllr Stead – BPC, Cllr Barritt – BPC, Cllr J Bell – BPC, Cllr Young – BPC  
Cllr E Bell – WPC, Cllr Rimmington – WPC, Cllr Baker – WPC, T. Miles – Clerk WPC

Cllr Dalton explained that this meeting had been called to discuss the opportunity of applying for KCC funding to support a community minibus to serve Burham and Wouldham. He noted that at this point, the only decision to be made was whether to put in the application or not. The draft application was circulated together with calculations. If successful, there is no obligation to draw down the grant.

Cllr J Bell noted that leases for vehicles can be on a fully repairing basis so there would be no ongoing repair costs.

Cllr Rimmington asked if there would be a full consultation to identify need. Clerk noted that there is a needs survey in the mobilisation plan. This was listed as February, but as the dates have been put back, this could be later, but would need to be done before agreeing the grant. Cllr Dalton noted that there would be issues if people did not use the service.

Cllr Stead noted that there was no risk in applying for the grant as we can withdraw it if it doesn't work.

Cllr Dalton noted that the services would not be covered by bus passes. He explained that the 40p per trip doesn't even cover the diesel. However, costs have been kept to a minimum and would be cheaper for those without a bus pass and certainly cheaper than using taxis as residents currently have to.

Cllr E Bell noted that if the lease for a minibus was only for 1 year, it could be returned. A minimum term would need to be checked.

Cllr Rimmington noted that all the Terms and Conditions of grant would need to be thoroughly checked before signing, if successful.

Cllr Stead proposed to submit the application presented. Seconded by Cllr E Bell - ALL AGREED

Clerk to ensure the application is submitted before the deadline of 12/2.

Further suggestions were that KCCLlr Andrew Kennedy be contacted to find out when a decision will be made. (Grants awarded will be notified by the end of March 2023)

It may be useful to invite other bus companies to see whether they could deliver the project. We would need to check the Terms and Conditions to see if we can outsource the project.

Meeting closed at 7.15pm